



**SSA #18 COMMISSION – September 5, 2018**  
*Nookies Tree, 3334 N. Halsted Street, Chicago, Illinois*

**1. Call to Order & Roll Call**

Chairman Jim Ludwig called the meeting to order at 9:02 a.m. and the following Commissioners were in attendance: Jim Ludwig, Dave Gassman, Matthew Jackowiak, Kearby Kaiser, Tim Klump, Mike Raffety, Cindy Rudman, and Mark Zipperer.

Also in attendance were Northalsted Business Alliance Executive Director Chad Honeycutt and Director of Operations Eric Santiago.

Jim officially welcomes our newest approved commissioners Matthew Jackowiak and Michael Raffety.

**2. Approval of the Minutes**

Minutes from the July 11, 2018 meeting were distributed and reviewed.

**MOVED by Dave Gassman**  
**And SECONDED by Kearby Kaiser**  
**to approve the minutes from July 11<sup>th</sup>.**  
**MOTION CARRIED.**

**3. Budget Update**

Eric provides a comparison of our 2017 and 2018 deposits from the city.

	<u>2017</u>	<u>2018</u>
<u>Total Budget</u>	\$460,471.00	\$496,161.00
Funds collected as of August 31	\$438,395.09	\$484,218.05
Funds remaining to be collected after August 31	\$22,075.91	\$11,942.95
Collected after September 1	\$5,098.84	-
Final Funds collected December 31	\$443,493.93	-
Budget Shortage	\$16,977.07	-

Historically deposits from the city after August are small but we anticipate additional deposits in September and October to round out our projected income from the city.

Eric reviews our SSA spending by category compared to our projected spending through August and our remaining funding to spend this year. Eric provides details on category spending discrepancies and states that adjustments to the budget will be made during our December commission meeting.

#### **4. Programs Management**

Eric provides summary of SSA programs and reports that Replay is the 4<sup>th</sup> business to receive a façade rebate for their recently installed mural on the south side of their building.

BrightView did complete a weed removal service in August to remove growth along the sidewalks, brick pavers and around the base of our trees. We will look at adding this service into future landscaping contracts.

Eric reports that we are looking into alternative tree grate coverings instead of traditional metal tree grates. We are currently waiting to learn if these alternative plastic grates are approved by CDOT for use on the public way. We are also working with CDOT to replant 3 missing trees in the northern portion of our district.

#### **5. NBA Updates**

Chad reports that we had a successful summer festival season and that both events were very well attended bringing new people to the neighborhood. We will be conducting audits with SEM to calculate the final numbers from both festivals.

Chad reports that the following fall events have been scheduled and that details about all these events will soon be distributed to member businesses to participate.

Fall Flavor Tour on Sunday, September 30<sup>th</sup>

Halloween Pup Crawl on Saturday, October 20<sup>th</sup>

Northalsted Halloween Parade on Wednesday, October 31<sup>st</sup>

#### **6. Public Comment**

No comments.

#### **7. Adjournment**

There being no further business,

**It was MOVED by Cindy Rudman  
and SECONDED by Kearby Kaiser  
to adjourn the meeting at 10:18 a.m.  
MOTION CARRIED.**

Next meeting will be held on September 5<sup>th</sup>.